



PHOENIX MUSLIM SCHOOL
Educating & Inviting to a Perfect Way of Life.
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AS SALAAMU ALAIKUM
RESPECTED PARENT/GUARDIAN

28 February 2025

RE: INTERNAL MARCH CONTROLLED TESTS (Grade 4-12)

REFER TO THE EXAMINATION TIMETABLE AND TAKE NOTE OF THESE IMPORTANT DATES:

1) **COMMENCEMENT OF CONTROLLED TESTS**

Gr 4-9, 14TH March 2025

Gr 10-12, 10th March 2025

As per the examination time table.

2) **CONTROLLED TESTS SCHEDULED UNTIL: 26th of March 2025.**

- **SCHOOL CLOSURE** – End of term one: 26th March 2025:
- **Reports handed out to GRADE 4-12 learners from the 15TH OF April 2025**

3) **Ramadaan times will be followed from the 3rd of March 2025.**

EXAM REMINDER

1. Ensure that your child/ward starts preparing earnestly for this examination.
2. It is vital that a proper study timetable is followed.
3. Ensure that your child/ward has submitted all **SCHOOL BASED ASSESSMENT TASKS** timeously and is adequately prepared for the exams.
4. No leave will be granted after papers are written as normal syllabus coverage and revision for forthcoming papers will continue.
5. Learners are to report timeously to school 7:20 Monday to Friday as per Ramadaan times.
6. Examinations will be written in the designated times – no concessions will be granted.
7. Where learners are **ABSENT** for a test/examination:
 - a) Parent/ Guardian must call at school.
 - b) A medical certificate /valid reason must be provided.
 - c) Failure to comply will result in a 0(zero) mark being reflected in the report.
 - d) Only transparent pencil cases will be allowed in the exams room.
 - e) Carry your own pen, pencil, eraser, calculator, and other examination requirements. No borrowing of items will be permitted.

IRREGULARITIES:

- Copying of any sort is a **SERIOUS MISCONDUCT**.
- Learners are **NOT ALLOWED** to carry Cell Phones. If found with one, this will be confiscated and parents will be required to report to school.
- Use of watches is also not permitted, as a watch can be used as a storage device.
- Learners are not to carry notes, crib notes or any other information into the exam room.
- Learners who assist others during the exam will also face disciplinary action.
- Learners caught committing irregularities, should note the following:
 - a) Your parents will be called to school.
 - b) After due process, you may be awarded a zero (0) mark.
 - c) Other sanctions could include suspension from the exams.

Acting Principal- R.B. Buckus

Examination Officer- Mrs. Z. Hoosain